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13.11.17

## **Repairs Timescales**

#### Gas leak

Open all doors and windows and do not use any electrical switch or device indoors, including a mobile phone. Turn off the gas at the meter if you can, but not if the control is in a basement or cellar.

Go outside and phone the National Gas Emergency number: 0800 111999.

# **Emergency Repair – Within 24 hours**

Only those that are potentially dangerous or could cause serious damage to the building:

Serious water leak

No heating or hot water for vulnerable resident during cold weather

 Call O'Neill's on 07947 401 782 if the office is closed Property insecure – broken window or door Collapsed ceiling or similar Hazard to house hold or public Loss of electrical power

NB the contractor will make safe and carry out a basic repair and a full repair will be completed in due course.

## **Urgent – within 3 days**

Minor water leak

No heating or hot water

## Routine – within 20 days

All other repairs

For repairs arrangements during the office Christmas closure, please refer to the specific instructions issues beforehand.