



“OPEN” MANAGEMENT COMMITTEE MEETING MINUTES

Held at 249 Lewisham Way

On

TUESDAY 9th MAY 2017

Members present:-

MANAGEMENT COMMITTEE:- Selvin Lambert (SL, Chair), Maggie Martin (MM, Secretary), Barry Hunt (BH, Treasurer), Alan Smith (AS, Deputy Chair), Eileen Hunt (EH), Juliana Martin (JM), Lorraine Byrne (LB) and Itziar Bretanero-Alvarez (IBA)

NON-COMMITTEE MEMBERS - Carlton Johnson (CJ) Sarah Tibbatts (ST), Melanie Pritchard (MP) Garry Walsh (GW) and Anneth Fenton (AF)

PROSPECTIVE MEMBERS - Darren Taylor (DT), Harold Louison (HL), Lourdes Walsh-Kavanagh (LWK), Candy Osbourne- Jackson (COJ) and Malorzate Fedorczyk (MF).

STAFF - Lindsay Mortimer (LM, Manager BTC), Lenesa Browne (LB, Administrator) and Andy Logan (AL, Housing Officer and lead Maintenance).

MINUTE TAKER - Eileen Hunt.

| AGENDA ITEM | MINUTES TAKEN | ACTION BY |
|--------------------|---|------------------|
| 1. | WELCOME - SL welcomed everyone to the meeting. | |
| 1a | APOLOGIES - Gerry Chambers, Fritha Jenkins, Anton Stevenson and Sharon Smith. | |
| 1b. | Everyone attending the meeting introduced themselves all were reminded to sign in. | |
| 1c. | Declaration of interests - None. | |
| 2. | Minutes of the open meeting of 11th April 2017 . These were reviewed and signed as a true and accurate record with one typo error, plus an apology from a prospective member had been omitted. These will be amended | |
| 2a. | MATTERS ARISING - None | |
| 3. | HOUSING OFFICER’S PERFORMANCE REPORT - AL gave his report. It was also presented on the overhead projector. He showed the performance figures, plus Tenants’ satisfaction figures and gas safety certificates. All were found to be good and well within target. He stated that there were 2 voids, 1 Hexagon and 1 Brockley. There were also some more voids coming up. MM wanted assurance that Hexagon would not take back any voids that they found not to be feasible. BH Told members that the long list no longer existed. | |

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| | AL was thanked for his report. | |
| 4. | <p>MANAGER'S REPORT - LM stated that Financial Regulations had been brought up to date. LM asked members to approve her sending this document onto the accountant and auditor.</p> <p>A vote was taken on this - It was carried unanimously.</p> <p>When it has been approved by the accountant and auditor, with any amendment, then a final copy will be available for members.</p> <p>Members were asked if they had any questions. There were none.</p> <p>LM was thanked for her report.</p> | |
| 5. | <p>A.O.B. The proposed trip to Margate. - AS has organised a day trip to Margate for Saturday 19th August.</p> <p>MM proposed that the Co-op should subsidise this trip.</p> <p>SL seconded it.</p> <p>This was voted on.</p> <p>5 members agreed.</p> <p>2 members disagreed and thought it should be more</p> <p>1 member abstained.</p> <p>The general consensus was that we should charge £5 per adult and £3 for a child. Any more ideas should be forwarded to the Executive members.</p> | |

This ended the open part of the meeting. Followed by refreshments were offered to members during the short break. LM was praised for these goodies.

Approved by Name: Selvin Lambert (Chair)

Signature:

Date:

14/6/17