



ANNUAL GENERAL MEETING (AGM)

Held on

SATURDAY 15th JULY 2017.

At 3-00 pm - ST. JOHN'S CHURCH HALL

Lewisham Way

MEMBERS PRESENT - (SL) - Chair, (MM) - Secretary, (BH) - Treasurer, (EH), (SL), (JCC), (CF), Mrs E (EF), (ST), (JW), (MF), (AW), (PB), (CM), (AB), (CL), (AL), (MA), (JP), (KS), (AF), (DT), (DJ), (FS), (KR), (ED), (SB), (FJ), (ER) (SK), (MS), (OA), (DP), (NOW), (GW).

STAFF - Lindsey Mortimer (LM) Manager, Sam Carrizales (SC) Finance Officer, Lenesa Browne (LB) Administrator and Kim Nguyen (KN) Housing Officer.

PROSPECTIVE MEMBERS - (HS), (BB), (EB), (JM) and (CR).

CHAIR - SL.
Administrator

MINUTE TAKER - (EH) & Lenesa Browne (LB),

ITEM NUMBER	MINUTES	ACTION BY
1	The meeting opened with introductions. Apologies - Gerry Chambers, John Coughlin, Juliana Martin, Laura Wright, Sarah Gasquoine and Melanie Pritchard, Birgit Rapp.	
1a	Declaration of interests - None.	
1b.	Members were reminded to sign in.	
2.	Minutes of the last AGM of 23rd July 2016 . These were seen by all present. There were no amendments The minutes were approved by all present and signed as a true and accurate record by the Chair (SL).	
3.	Matters arising - There were none.	
4.	Annual Report. Was presented by LM. She welcomes all the members and remembered the members who were no longer with us. She then gave out "Thank You" cards to the Executive committee from the staff. She reported that the Co-op was looking forward to breaking new grounds in the coming year. She stated that the members houses, overall, were fine but the gardens were in a poor condition. Elderly members were urged to contact the Co-op if they were struggling to maintain their gardens assistance will be provided. The maintenance performance was looking good. The Co-op was well within budget for the financial year. LM reported on the lettings. 6 properties had been allocated to members. The arrears are down to 3.60 %. Finances were looking good. Lindsey would like any member who would be interested in organising events as she is looking to involve members in the running	

	<p>of the Co-op. Members were urged to put their names forward if they are interested.</p> <p>Lindsey was warmly thanked for the report and her hard work this year</p> <p>Financial Report - This was given by Sam. She explained the financial position of the Co-op. She stated that the finances were looking good.</p> <p>Sam was thanked for her hard work on getting the finances in order. The accounts were accepted by the members by a show of hands.</p>	
5.	To Formally re-appoint our accountants, Chris Cooper and Shruti Soni. This was proposed by SL and Seconded by BH. This was passed by a show of hands.	
6	It was confirmed that there will be 3 general meetings in the year 2017/2018. The first meeting to be convened immediately after the AGM.	
7.	<p>Election of Committee members. - LM asked for members to volunteer to be on the Management committee next year. 15 members offered to be on the new Man. Com. which will meet in September where the official of the Co-op will be voted for. This is the Chair, Secretary' Treasurer and vice-Chair.</p> <p>Members were also asked to be part of the team to do short listings and visits of prospective members. Anyone wishing to be part of this should give their names in to a member of staff.</p>	

THE MEETING NOW RECONVENED AS AN ORDINARY GENERAL MEETING. (GM)

8.	Minutes of the last General Meeting of March 21st 2017 . These were read and signed as a true and accurate record by the Chair.	
9.	<p>To approve the meetings Timetable for 2017/2018.</p> <p>This was approved by members.</p> <p>PB asked if the committee would consider changing the day of the meeting. This will be looked at later in the year.</p>	
10.	<p>Verbal Report by The Chair SL.</p> <p>Selvin started by thanking the staff, we now have, for all their hard work throughout the year. They have done an excellent job. He thanked the executive team for their support to the staff and for their time over the year. He said that it is a pleasure to go to the office and see the hard work being done by the staff. The next thing to be done will be a check on all fire doors and alarms and fire blankets to make sure that all members are protected from a fire risk.</p> <p>He thought that this had been a very good year for our Co-op.</p>	

This ended all the formal business and members were asked to join in a celebration of their Co-op with excellent food and drink prepared by the staff. This was a very happy social event enjoyed by everyone.

Chair Signature:  Date: 14/7/18

